

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, December 21, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Matthew Salsbery, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Regular Meeting Monday, December 7, 2020 and Special Meeting Wednesday November 25, 2020.
 - Commissioner Murtaugh moved to approve the Regular Minutes and Special Minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett

The claims from December 10, 2020 through December 21, 2020 were recommended for approval without exception.

 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett

The payroll from December 11, 2020 was recommended for approval without exception.

 - Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.
- V. **HIGHWAY** – Stewart Kline presented and recommended:
 - A. Supplemental Agreement with USI Consultants, Inc. for the design of Bridge #64 & #65, in the amount of \$43,300.00
 - Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.
 - B. Design Contract with Butler, Fairman, Seufert for the design of Bridge #56 on South 9th Street. It is a joint project with the City of Lafayette. The City is rebuilding S 9th Street, which includes this bridge. The City is covering the survey and many of the sections. The amount of this contract is \$102,615.
 - Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.
 - C. Seven Community Crossings Matching Grant Bridge Rehabilitation Contracts with INDOT for the following Bridges and amounts:

○ Bridge 119 for \$34,300	○ Bridge 34 for \$142,095
○ Bridge 121 for \$34,300	○ Bridge 156 for \$124,800
○ Bridge 113 for \$129,694	
○ Bridge 170 for \$81,425	
○ Bridge 199 for \$53,325	

The total of the seven awarded grant contracts is \$599,939 with an equal match by the County.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

VI. SHEPLER CONSTRUCTION CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2A General Trades, with Shepler Construction Company, in the amount of \$452,583. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

VII. DEERWOOD GROUP LLC CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2B Millwork/Casework, with Deerwood Group LLC, in the amount of \$89,643.75. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

VIII. BRAND ELECTRIC INC. CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2J Fire Detection and Alarm, with Brand Electric Inc., in the amount of \$21,450. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

IX. WRIGHT HARDWARE COMPANY INC. CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2H Heating, Ventilating and Air Conditioning, with Wright Hardware Company Inc., in the amount of \$286,249. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

X. QUALITY PLUMBING & HEATING CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2G Plumbing, with Quality Plumbing and Heating, in the amount of \$189,000. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XI. HUSTON ELECTRIC INC. CONTRACT – Tom Murtaugh presented and recommended:

The acceptance of a contract for Bid Package 2I Electrical, with Huston Electric Inc., in the amount of \$387,567. The contract is for the Tippecanoe County Central Offices renovation project.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XII. CONTRACT EXTENSION FOR GARAGE MANAGEMENT SERVICES – Tom Murtaugh presented and recommended:

A contract extension for Link Management to continue services for the parking garage. The pricing has remained the same for the last six years. The amount of the contract is \$4,800-\$5,250 per month.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XIII. CORONER – Donna Avolt presented and recommended:

A professional services agreement with Affordable Medical Waste for regulated Medical Waste pick-up and Disposal. The amount of this contract is \$25 per tub, which holds 31 gallons.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

XIV. COMMUNITY CORRECTIONS- Jason Huber presented and recommended:

A health care services contract with Quality Correctional Care, in the amount of \$6,750/month. This company also provides health care services at the Jail.

- Commissioner Murtaugh moved to approve the contract pending terms and conditions, second by Commissioner Byers. Motion carried.

XV. TEMPORARY LEASE AGREEMENT –Tracy Brown presented and recommended:

A temporary lease agreement with Simon Properties, for the previous HH Gregg location. This location will be used as a vaccination site once the COVID-19 vaccines are received by the Health Department. The terms of the agreement for the lease are \$6,000 a month for January- June 2021, with the potential for a 3-month extension if needed.

- Commissioner Murtaugh moved to approve the contract subject to additional terms and conditions, second by Commissioner Byers. Motion carried.

XVI. 2021 HOFFMAN, LUHMAN & MASSON, P.C. CONTRACT –Tom Murtaugh presented and requested:

The 2021 contract for Hoffman, Luhman & Masson, P.C. to continue attorney services to the Commissioners through December 31, 2021. The fee for services is \$200/hr for all attorney services, \$145/hr for associates services, and \$75/hr for paralegal services.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XVII. PROSECUTOR – Pat Harrington presented and recommended:

The approval to accept a grant for the High-Tech Crime Unit from the Indiana Criminal Justice Institute, in the amount of \$54,390. This grant helps the High-Tech Crime Unit to investigate and assist in criminal investigations.

- Commissioner Byers moved to approve accepting the grant as presented, second by Commissioner Murtaugh. Motion carried.

XVIII. GRANTS – Sharon Hutchison presented and recommended:

Permission to Accept Grants funds:

A. For the Health Department from The Health Foundation of Greater Indianapolis, for the continued support of the Gateway to Hope Syringe Service Program, in the amount of \$10,000.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. For EMA/LEPC from Indiana American Water for equipment needed to support the safety staff in the Community, in the amount of \$1,000.

- Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

- C. For the Health Department from Indiana American Water for equipment needed to support the safety staff in the Community, in the amount of \$1,000.
 - Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.
- D. For the Health Department from the Indiana Department of Health, in the amount of \$120,960, for the COVID -19 Vaccine grant for expenses to mobilize the points of dispensing and sustain operations.

Commissioner Murtaugh asked if this was money was distributed to all counties? Amanda Balser, Health Department, replied that this was distributed to all counties and the amount received is based on the county population. Tippecanoe County was the highest population group. The budget for the Vaccine Clinic for six months will be between \$400,000 and \$500,000 and this grant will cover \$120,000.

 - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

XIX. CHANGE ORDERS

Fairgrounds:

- A. Change order #6 with J.R. Kelly, in the amount of \$8,357.00, to complete the following:
 - Cut SOG door pour-thu in CMU
 - Unsuitable soils on Bldg. 21 footings
 - Pier to Swine Barn tie-in mitigation
 - Mechanical pad for added hot water heater
 - Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
- B. Change order #7 with J.R. Kelly, in the amount of \$18,985, to complete the following:
 - Add epoxy floor in Restrooms 108, 109, 111, 128, 129, and 131.
 - Match the Swine Pavilion restrooms by Rite-way.
 - Include required existing concrete floor preparation.
 - Include 4" radius cove base.
 - Add job-spgcificd control, expansion, and construction joint sealer to concrete floors in rooms: 101, 102, 107, 110, 112, 115, 116, 123, 127, 130, 134, 135, 136 and 137.
 - Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
- C. Change order #6 with Brand Electric, in the amount of \$1,207.10, to complete the following:
 - T&M to Repair building grounding loops at the Swine Barn and the Cattle Barn.
 - Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.
- D. Change order #9 with Davidson Excavating, in the amount of \$12,331.94, to complete the following:
 - Water Jet clogged 8" Sanitary Line
 - Repair yard hydrant at wash area
 - Lower 6" Waterline under Stormwater line 2-0
 - Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

Tippecanoe County Central Offices:

Change order #2 with Brenneco Inc., in the amount of \$450, to complete the following:

- Plug lines from additional demo in areas not in original scope.
- Commissioner Murtaugh moved to approve the change order as presented, second by Commissioner Byers. Motion carried.

XX. REPORTS ON FILE

- Low Cost Spay Neuter Clinic
- Crystal Creek Boarding Kennel
- Tippecanoe County Weights and Measures
- Clerk of the Circuit Court
- Tippecanoe County Treasurer

XXI. UNFINISHED/NEW BUSINESS – None

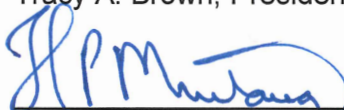
XXII. PUBLIC COMMENT – None

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



Tracy A. Brown, President



Thomas P. Murtaugh, Vice-President



David S. Byers, Member

ATTEST:



Robert A Plantenga, Auditor 1/4/2021

Minutes prepared by Jennifer Wafford, Recording Secretary